

# MORRIS

## CARE

### JOB DESCRIPTION

<b>Location</b>	<b>Care Division</b>
<b>Job Title</b>	<b>Supper Cook</b>
<b>Reports to</b>	<b>Head Cook</b>
<b>Purpose of the Job</b>	<b>To assist in the provision of a high quality and efficient food and beverage service to Residents.</b>

### Primary Duties:

1. To assist in the preparation and cooking of food following menus already prepared by the Head Cook and Group Catering Manager
2. To take personal responsibility in becoming fully aware of Health & Safety at Work Policies in particular Fire Procedures, Control of Infection, COSHH and Lifting and Handling Policies
3. To supervise and help train junior staff in catering duties.
4. To train junior staff in all Food Hygiene, Health & Safety and COSHH regulations and ensuring their compliance with the same.
5. To ensure the correct labelling and storage of food at all times.
6. To assist kitchen staff with washing up.
7. To clean and maintain kitchen appliances, surfaces and floors as per cleaning schedule.
8. To ensure the kitchen is locked and secure before going off duty.
9. To attend in-service training for  
Moving and Handling  
Infection Control  
Fire Safety  
Basic Food Hygiene  
COSHH

